TROCAIRE COLLEGE

STEPS TO REQUEST A COURSE WITHDRAWAL

- STEP 1: Log into the student portal and select my courses then click on select.
- STEP 2: Select the *Withdraw form.*
- STEP 3: Complete the *Withdraw form* then select *Submit*.
- STEP 4: Once approved, a *confirmation email* will be sent to the Trocaire College email.

Please allow 3 business days for processing.