

# FACULTY INITIATIVE GRANT

SPRING 2018

## GOAL

To promote faculty initiatives and innovation in the classroom that will enhance student learning, engagement and retention. This grant will allow faculty to develop and try out new innovations that can be carried into subsequent semesters. Includes but not limited to a new technique, curriculum design/redesign, active learning strategies, new assessment strategies, collaborative teaching strategies between courses.

## AWARD

This grant is designed to support the instructors, training, time and effort for developing a new initiative for a section of their course. The grantees will be awarded up to \$840 at the completion of the semester-long project, depending on the length and scope of the project. This grant is not to support the purchase of new technologies, equipment, travel expenses or materials.

## APPLICATION & REVIEW PROCESS

### Eligibility Requirements

- Must be Full or Part-Time Instructional Faculty
- It may span the entire semester, a portion of the semester, or over the course of several semesters (cannot guarantee funding beyond the Spring 2018 semester) and be integrally woven into the course.
- Grants can be applied for as an individual project or a team project. Team projects can be team-taught courses, within faculty teaching different sections of the same course, or between faculty teaching different courses.
- This project must be a new innovation you would like to try in a course. Additional sections of courses in the same modality which you have already received this grant for in the past are not eligible.

### Faculty Senate Grant Management Team

The grant contract will be overseen by the Faculty Senate Grant Management Team. This team will score the grant applications and determine the award based on scope of the project and availability of funds. Awardees will meet with the team or a designee from the team to discuss the scope of work, training and review the grant contract. Up to three (3) check-in meetings will occur during the semester to review the progress of the grant project.

## Training

Training will be provided to the grantee by a designated member of the Trocaire staff, online resources, webinars, books or articles. The Faculty Senate Grant Management Team will help identify appropriate sources of training.

## Schedule

1. Grant term: January 6, 2018 – May 9, 2018
2. Application due: December 19, 2017
3. Acceptance of notification: December 21, 2017
4. Meet with applicants to sign grant contract: January 6-10, 2018
5. Check-in 1: By February 2, 2018
6. Check-in 2: By March 10, 2018
7. Check-in 3: By April 14, 2018
8. Final Report Due: May 9, 2018

## Grant Terms

- A thirty-minute meeting before the start of the semester with the Faculty Senate Grant Management Team to review the terms of the grant, training, fill out paperwork, and define the scope of work
- Training sessions from a designated member of the Trocaire College staff, if applicable.
- Up to three (3) check-in meetings with the Faculty Senate Grant Management Team or designee.
- Present a Trocaire Talk on the experiences with the project in the Mary Clare Development Center during the spring 2017 semester.
- Attend at least one other Trocaire talk presented by another awardee.
- Talk about project at a departmental meeting
- Create a final report

## Selection Process

The Faculty Senate Grant Management Team will be responsible for selecting grant recipients and assigning the award. All proposed technology will be reviewed by the Department of Educational to determine if it is compatible with Trocaire College's current technological capabilities.

Abstracts will be scored for the following criteria:

1. Innovation
2. Potential impact on student learning, retention, or assessment
3. Usefulness of analytics or assessments gathered
4. Feasibility within the constraints of the grant

## Application Process

Email all submissions to [FacultySenate@trocaire.edu](mailto:FacultySenate@trocaire.edu) by December 19, 2017. If submitting a team grant, only submit one application.

Information to include:

- Name(s)
- Contact information
- Faculty status (full-time or part-Time)
- Course name and number
- Course format (i.e. face to face lecture, hybrid lecture, laboratory)

Abstract (500 – 750 words):

Proposals should address the following criteria:

1. What are your “big picture” ideas for using implementing a new initiative in your course?
  - Describe what if any technologies will be utilized in fulfillment of this project.
2. How will work through this grant will lead to innovation in teaching?
3. Why will this project be useful for this particular class? Or, why will this team project be useful for all of the classes involved?
4. How are you going to assist the college in meeting the goal improving student learning and retention rates?
5. What analytics or assessments will be used to demonstrate the effectiveness of this new initiative in the classroom?

## QUESTIONS?

Contact us at [FacultySenate@trocaire.edu](mailto:FacultySenate@trocaire.edu).