Date:	Click here to select the date
Individual Writing Report:	Click here to type your name

Department Mission

Click here to type / copy + paste your department's mission.

Section I. Program Goals Set by Program Director / Program Administrator

Reporting Period: Fall 2015 to Fall 2016

Goal 1 (Plan)	Data Collection and Analysis (Do) (Check)		Use of Data for Program Improvement (Act)		
Goal from 2015-2016 Academic Year	**Outcomes for Goal 1:**		**Departmental Response to Outcome**	**Outcome Link to Strategic Plan**	**Outcome Link to Budget**
*Click here to type your **First Goal**.*	*Click here to describe the data you collected and its relationship with your **First Goal**.* *Did your department reach its **First Goal**?*		*Click here to type how you used the data from the **First Goal** to make improvements to your department.*	*Click here to type how your **First Goal** is linked to the **Strategic Plan**.*	*Click here to type how your **First Goal** is linked to your department's **Budget**.*

Goal 2 (Plan)	Data Collection and Analysis (Do) (Check)	Use of Data for Program Improvement (Act)		
Goal from 2015-2016 Academic Year	**Outcomes for Goal 2:**	**Departmental Response to Outcome**	**Outcome Link to Strategic Plan**	**Outcome Link to Budget**
*Click here to type your **Second Goal**.*	*Click here to describe the data you collected and its relationship with your **Second Goal**.* *Did your department reach its **Second Goal**?*	*Click here to type how you used the data from the **Second Goal** to make improvements to your department.*	*Click here to type how your **Second Goal** is linked to the **Strategic Plan**.*	*Click here to type how your **Second Goal** is linked to your department's **Budget**.*

Section II. Program Goal: Viability - The program will demonstrate its viability using standard indicators

Reporting Period: Fall 2015 to Fall 2016

Goal 3: Enrollment (Plan)	Data Collection and Analysis (Do) (Check)	Use of Data for Program Improvement (Act)		
Goal from 2015-2016 Academic Year	**Outcomes for Goal 3:**	**Departmental Response to Outcome**	**Outcome Link to Strategic Plan**	**Outcome Link to Budget**
*Click here to type your program's **Enrollment Goal**.*	Fall Enrollment | Term	Total	New | |---|---|---| | FA12 | | | | FA13 | | | | FA14 | | | | FA15 | | | | FA16 | | | Numbers are taken from Snapshot unless otherwise noted.	*Click here to type how you used the data from your **Enrollment Goal** to make improvements to your department.*	*Click here to type how your **Enrollment Goal** is linked to the **Strategic Plan**.*	*Click here to type how your **Enrollment Goal** is linked to your department's **Budget**.*

Goal 4: Retention (Plan)	Data Collection and Analysis (Do) (Check)	Use of Data for Program Improvement (Act)		
Goal from 2015-2016 Academic Year	**Outcomes for Goal 4:**	**Departmental Response to Outcome**	**Outcome Link to Strategic Plan**	**Outcome Link to Budget**
*Click here to type your program's **Retention Goal**.*	Fall-to-Fall Retention* <table><tr><td></td><td colspan=2>xx students</td><td>College</td></tr><tr><td>Year</td><td>N</td><td>%</td><td>%</td></tr><tr><td>FA11 - FA12</td><td></td><td></td><td></td></tr><tr><td>FA12 - FA13</td><td></td><td></td><td></td></tr><tr><td>FA13 - FA14</td><td></td><td></td><td></td></tr><tr><td>FA14 - FA15</td><td></td><td></td><td></td></tr><tr><td>FA15 - FA16**</td><td></td><td></td><td></td></tr></table> *Students are retained if they graduate or re-enroll *in the same* program. **Not from Snapshot. Snapshot on October 15.	*Click here to type how you used the data from your **Retention Goal** to make improvements to your department.*	*Click here to type how your **Retention Goal** is linked to the **Strategic Plan**.*	*Click here to type how your **Retention Goal** is linked to your department's **Budget**.*

Goal 5: Employment (Plan)	Data Collection and Analysis (Do) (Check)	Use of Data for Program Improvement (Act)		
Goal from 2015-2016 Academic Year	**Outcomes for Goal 5:**	**Departmental Response to Outcome**	**Outcome Link to Strategic Plan**	**Outcome Link to Budget**
*Click here to type your program's **Employment Goal**.*	**c. Employment Outcomes - Class of 2013** <table><tr><td>Credentials Conferred</td><td>Respondents</td><td>% of Graduates Employed in Field</td><td>% of Respondents Employed in Field</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	*Click here to type how you used the data from your **Employment Goal** to make improvements to your department.*	*Click here to type how your **Employment Goal** is linked to the **Strategic Plan**.*	*Click here to type how your **Employment Goal** is linked to your department's **Budget**.*

Section III: Future Goals, Challenges and Linkage to Budget

Goals for 2017-2018 (Enrollment Projections and Other Goals)				Challenges	Budget for 2016-2017	Link to Strategic Plan
Goal 1. Enrollment Projections				*Click here to describe any challenges related to your goals*	*How will your goals and anticipated challenges, for the 2017-2018 year, translate into dollars?*	
Term	**Department Projection**	**Budgeted Projection**	**Actual**			
FA13	n/a					
FA14	n/a					
FA15					*How will your enrollment projections affect your budget?*	
FA16						
FA17			n/a			
Goal 2. *Click here to type goal 2*						
Goal 3. *Click here to type goal 3*						